



CARDIFF COUNCIL

Annual Report for Elected Members

Councillor:

Party:

Ward:

This report identifies my key activities over the municipal year ending 24 May 2018. It is provided for the information of all constituents and for no other purpose.

Completion instructions:

*Councillors are free to include as much or as little information as they wish in each section, however the report is to be kept to this **2 page (maximum)** format.*

Section 1: Role & Responsibilities

Section 2: Constituency Activity (Max 200 words)

Initiatives and Special Activities (Max 200 Words)

Other Activities/Issues (Max 100 words)

Councillor:

Date: (Completion Date)

Date: (Publication Date)